



## Dress Policy

Burnham Network Solutions (BNS) has a strict policy that all technicians and subcontractors are required to follow. We work in a variety of environments, and we need to be appropriately dressed in all circumstances. We aim to look as professional and sharp as possible despite our surroundings.

### Body odor

- Need to wear deodorant and need to smell good.

### Outer Shirt

- Need to wear a button up shirt, no t-shirts or polos are allowed.
- Shirts should be darker colors, nothing bright and shocking.
- Plaid shirts are okay. Solid colors are okay. Very simple and faint patterns are okay, big and shocking patterns are not allowed
- No holes allowed
- Shirt needs to cover the top of your pants, undershirt and belt should not be exposed.

### Under shirt

- Only black, white, gray, and navy blue are allowed.
- All other colors are not allowed.

### Pants

- Dark blue and black jeans are the only acceptable option.
- No holes allowed
- Your underwear should not be exposed.

### Shoes

- Only brown boots are acceptable
- Should be hybrid in appearance as we work on construction sites and with high end clients.

I \_\_\_\_\_ agree to the BNS Dress Policies.

---

**Employee Signature**

---

**Date**